

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



Ministry of Environment and Energy

Male', Republic of Maldives.

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މާފަންނު، 20392، ދިވެހިރާއްޖެ.

No: (IUL)438-HRU/438/2017/96

REQUEST FOR EXPRESSION OF INTEREST

Contract Staff for Maldives as a Biosphere Reserve Pledge

The Ministry of Environment and Energy with support from the Blue Marine Foundation is seeking a dedicated contract staff member to work with the ministry on the Maldives Biosphere Reserve Pledge. The main objective of this assignment is to assist the Ministry in preparing the application for the Biosphere Reserve status and to conduct communication and outreach for the application process.

This is a full-time position for nine months with a monthly stipend of 15,000 MVR. A more detailed Terms of Reference (TOR) is attached to this announcement and will be available on the Ministry's website www.environment.gov.mv. Interested candidates may obtain further information on request by writing to the address below.

The selected staff will be contracted by the Blue Marine Foundation, but seconded and stationed at the Ministry of Environment and Energy.

The Ministry of Environment and Energy now invites interested eligible candidates to submit their Expressions of Interest (EoI) along with their qualifications, CV and Experiences to the Ministry in accordance with the Terms of Reference (TOR) no later than **1200 hours** local time on **11th May 2017**.

“Contract staff for Maldives Biosphere Reserve”
Environment Department
Ministry of Environment and Energy
Handhuvaree Hingun , Maafannu
Male', 20392
Republic of Maldives

26 April 2017



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Page 1 of 1

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Terms of Reference

Contract Staff for Maldives as a Biosphere Reserve Pledge

1- Background

In June 2012, Maldives announced its pledge to make the entire nation a Biosphere Reserve by 2017 in the Rio+20 summit held at Rio de Janeiro. Following the pledge, extensive consultations were conducted with stakeholders to develop a Biosphere Reserve Implementation Plan which was later adopted by the cabinet of Ministers in early 2013. Since the adoption of the plan, the ministry has continued working alongside several partners and stakeholders to realize this ambitious pledge and to raise resources. With generous support from contributing donor projects and due to the continued commitment from the government of Maldives, the ministry is now in the process of preparing the application for the Biosphere Reserve status during the course of 2017.

The Blue Marine Foundation has pledged to support the Ministry to hire a contract staff member to assist the ministry in all tasks related to the Biosphere Reserve Application Process. In this regard, the ministry is seeking a dedicated contract staff member to work with the ministry to ensure successful realization of this pledge.

2- Scope of work by the contracted staff member

- In the first two weeks of commencement of contract, develop a nine month Awareness, Communication and Outreach program on Biosphere Reserve to reach out every citizen including all levels of government, private sector and communities
- In collaboration with the Ministry execute the above mentioned program to ensure that everyone is fully aware of Maldives Biosphere Reserve
- Maintain collaboration with relevant stakeholders, both at national and international level, and with all projects contributing to Maldives Biosphere Reserve Pledge
- Perform, in accordance with the requirement of the ministry, the tasks of the ministry for the Biosphere Reserve application to the UNESCO
- By end of the fifth month of the contract develop a Public Perception Report on Maldives Biosphere Reserve

3- Main outputs of the proposed work by the contracted staff member

- Communication and Outreach program





- Communication and Outreach materials and events
- Public Perception Report on Maldives Biosphere Reserve
- Final dossier to the UNESCO for the application for the Maldives Biosphere Reserve status

4- Qualifications and Experience

- An undergraduate degree or equivalent in the field of environment or management or in a related field;
- Successful implementation of a communication and outreach programme in a related field;
- Be familiar with the status of environmental issues in Maldives, and UNESCO Biosphere Reserve;
- Working knowledge of marine conservation issues and solutions for tropical coastal ecosystems
- Work experience in arranging multi-stakeholder consultation meetings and workshops;
- Experience in interpersonal skills and the ability work in a team;
- Have excellent communication and writing skills in both Dhivehi and English;
- Ability and willingness to travel within the Maldives;
- Have experience in working with both government, local communities and non-governmental organizations as well as private sector;
- Be competent in using Microsoft Office Packages;
- Skills in producing communication and outreach materials
- Have prior experience in the organization, coordination and management of workshops and familiarity with participatory methodologies;
- Have experience in the coordination of complex activities;

5- Duration of the Assignment

The consultant is expected to complete the tasks within 9 months upon signing the contract.

6- Remuneration

The successful individual will be contracted with a monthly remuneration of MVR 15,000 (Fifteen thousand Maldivian Rufiya) that would be disbursed based on the successful completion of monthly outputs.

7- Selection Criterion

The contract staff would be selected based on the following criteria

Rating Criteria	
Criterion	Rate
Academic qualifications	40 points
Number of years in experience in the field	10 points
Proof of successful and timely implementation of similar projects	15 points
Experience in working with the government, local communities, non-government organizations, private sector	15 points
Skills	20 points

8- Applications

The applicants may submit their proposals in a sealed envelope indicating the following.

- Application Letter
- A summary on similar assignments performed in the past;
- Summary on proposed methodology for carrying out the task



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Page 2 of 3

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- An Updated Curriculum Vitae;
- National ID card copy
- Certified copies of academic qualifications

9- Submission

Applications must be submitted to the following address by 1200 of 11 May 2017.

“Contract staff for Maldives as a Biosphere Reserve”

Environment Department,
Ministry of Environment and Energy,
Green Building,
Ameenee Magu, Maafannu,
Male’, 20392,
Republic of Maldives
26 April 2017

