



Republic of Maldives

**TERMS OF REFERENCE
FOR
CONSULTANCY SERVICES**

to

**FORMULATION OF THE NATIONAL
ACTION (NAP) ON SUSTAINABLE
CONSUMPTION AND PRODUCTION (SCP)**

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Ministry of Environment, Climate Change and Technology
Green Building, Handhuvaree Hingun, Maafannu, Male' - 20392
Republic of Maldives

TERMS OF REFERENCE

BACKGROUND

Similar to the broader Asia-Pacific region, consumption and production patterns in the Maldives are rapidly changing. Unsustainable lifestyle trends joint with rapid economic growth is stressing and polluting our natural systems at an unprecedented rate. With the current projections, we would require three times the earth's natural resources to support the population by 2050. Therefore, it is important to acknowledge Sustainable Consumption and Production (SCP) lies at the very core in pursue of decoupling environmental degradation from developmental activities.

SCP has been on the global agenda since its adoption as a priority during the World Summit on Sustainable Development, Johannesburg in 2002, and now as one of the 17 Sustainable Development Goals (SDGs). The SDG 12 “Responsible Consumption and Production” encourages efficiency in production patterns; reduction of wasteful consumption in the process of economic growth; encouraging industries, businesses and consumers to recycle and reduce waste, and shift towards a more resource efficient society.

The SWITCH-Asia programme, funded by the European Union, has achieved more than a decade of progress on SCP in Asia. This has been possible through the joint efforts of the three SWITCH-Asia components:

- The Regional Policy Advocacy Component (RPAC) – implemented by United Nations Environment Programme (UNEP)
- The Sustainable Consumption and Production Facility – implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), the Institute for Global Environmental Strategies (IGES) and adelphi.
- The SWITCH-Asia Grants Programme – directly managed by the Directorate-General for International Cooperation and Development of the European Commission.

Under SWITCH-Asia I, in November 2016 the Maldives took an important step in the direction of mainstreaming SCP into national macro-level policy making through the organization of a national SCP roundtable. The national roundtable was successfully organized in November 2016 by the Ministry of Environment, Climate Change and Technology, in collaboration with SWITCH-Asia RPAC, the 10YFP Secretariat and South Asia Co-operative Environment Programme (SACEP).

The roundtable established common ground across line-ministries for the implementation of SDG 12 on how to advance the development, integration and implementation of SCP policies, and engaged in deliberations concerning priority sectors and institutional mechanisms to support sustainable growth. One of the key outcomes was agreement amongst relevant ministries on the establishment of a multi-stakeholder process for the development of a National Action Plan on SCP.

Under SWITCH-Asia II, in January 2019, a ‘Multistakeholder Consultation on Sustainable Consumption and Production (SCP)’, was held in Male, Maldives, by the Ministry of Environment, Climate Change and Technology, of the Republic of the Maldives and the SWITCH-Asia SCP Facility, supported by the Delegation of the European Union to Sri Lanka and the Maldives. The necessity of developing a National Action Plan was again highlighted.

Following up on these two events the Ministry of Environment, Climate Change and Technology of the Maldives is planning to strengthen Maldives's national policy frameworks regarding SCP through the development of a National Action Plan (NAP) on SCP. To do so, they are working in close collaboration with the SWITCH-Asia RPAC (implemented by UNEP).

OBJECTIVES

The main objective of this consultancy is to develop the National Action Plan on SCP. This National Action Plan will allow the Maldives to identify key priority areas and concrete actions to be implemented in the coming years (short ranged) in the Maldives to support a coordinated and coherent implementation of SCP practices, further mobilize priority sectors and stakeholders at national level and monitor and report progress on the issue.

SCOPE AND DELIVERABLES

The National Consultant should deliver the National Action Plan on Mainstreaming SCP in Maldives through the following the activities and deliverables.

Activity 1: Establishment of an inter-ministerial coordination mechanism to oversee the development of the NAP on SCP, facilitate, monitor and evaluate its implementation. In addition to establishing the inter-ministerial coordination mechanism, the consultant should assist in organizing at least 2 meetings with this group (one inaugural meeting, to have the composition, ToRs, plan approved), and another one to finalize the NAP.

- Terms of Reference (including membership) and Work Plan, including capacity-building programme across the government, of the inter-ministerial coordination mechanism for SCP. This ToR should identify clear governance structure/system defining roles and responsibilities
- Full report of the inaugural meeting of the inter-ministerial coordination body for SCP
- Directory of the national network of governmental and non-governmental SCP operators, identifying areas or sectors of expertise

Activity 2: Perform a scoping exercise on SCP

- Analysis of the policy and macro-economic landscape for SCP
- Report on national policy instruments (policy frameworks, regulatory instruments, economic/financial instruments, voluntary schemes) with a high impact potential in priority sectors for SCP
- National Roundtable on SCP organized, and report produced, including recommendations on national priorities, agreed timeline for developing and piloting the national SCP strategy
- Report on inter-ministerial and multi-stakeholder consultations informing the drafting of the national SCP strategy

Activity 3: Develop the NAP on SCP

- Drafting the NAP on SCP. The NAP should include specific objectives, targets and indicators to monitor the progress need to be established for each prioritized area, including key elements such as analysis of policy infrastructure and legal ground, institutional framework, national priorities, financing strategy, monitoring and evaluation framework.
- Submission of draft NAP on SCP
- Revise and finalise the NAP

- Organize a high-level event to launch the NAP on SCP

The consultant shall provide the following deliverables

Deliverable	Due Date *
Terms of Reference of the inter-ministerial coordination mechanism for SCP	20 calendar days
Full report of the inaugural meeting of the inter- ministerial coordination body for SCP	40 calendar days
Report on national policy instruments (policy frameworks, regulatory instruments, economic/financial instruments, voluntary schemes) with a high impact potential in priority sectors for SCP	30 calendar days
National Roundtable on SCP organized, and report produced, including recommendations on national priorities, agreed timeline for developing and piloting the national SCP strategy	60 calendar days
Draft NAP on SCP	120 Calendar days
Final revised NAP	150 Calendar days

*From the date of contract signing.

PAYMENT

A total remuneration of MVR 89,600/- will be paid according to the below schedule.

Deliverable	Payment
Terms of Reference of the inter-ministerial coordination mechanism for SCP	10% of the total remuneration.
Full report of the inaugural meeting of the inter- ministerial coordination body for SCP	20% of the total remuneration.
Report on national policy instruments (policy frameworks, regulatory instruments, economic/financial instruments, voluntary schemes) with a high impact potential in priority sectors for SCP	20% of the total remuneration.
National Roundtable on SCP organized, and report produced, including recommendations on national priorities, agreed timeline for developing and piloting the national SCP strategy	20% of the total remuneration.

Draft NAP on SCP	10% of the total remuneration.
Final revised NAP	20% of the total remuneration.

CHECK-LIST OF DOCUMENTS TO SUBMIT

Kindly take note of the documents which will be evaluated for each criterion in the next table.

- Cover letter
- ID card copy
- CVs
- Copies of relevant higher degree certificate only and transcripts/ listing of modules of relevant degree
- Letters/proof of experience
- Any other documents which supports the application for evaluation (as per the next table)

QUALIFICATIONS AND EXPERIENCE

	Criteria and scale		Points	Max points	Documents evaluated
1.Relevant academic qualification	1	Minimum Bachelor's degree or an equivalent qualification in a related field	25	30	based on relevancy of copies of the higher degree certificate and transcript OR listing of modules
		Master's degree or an equivalent qualification in a related field	30		
2.Relevant experience	2.1	Minimum 3 years of experience in the area of Sustainable Development Goals, specifically Goal 12 (10 points for every year)	30	40	based on letters of experience and/or details of course modules in the transcript, or research paper etc.
	2.2	Experience in writing/reviewing of technical reports in policy, SDGs, or relevant areas (10 points for each letter/evidence, 20 points if more than two projects)	20		
	2.3	Experience in conducting multi-stakeholder, multi-dialogue national workshops/meetings (10 points for each letter/evidence, 20 points if more than two projects)	20		
Total				100	

(Minimum technical score required to pass: 65/100)

SCHEDULE FOR THE ASSIGNMENT

Duration of the assignment is 5 working months or 150 Calendar days (excluding public and government holidays)

Duty Station:

Home-based.