



Ministry of Environment, Climate Change and Technology
Male', Republic of Maldives



Date: 29th August 2021

Announcement Reference No: (IUL)438-HRU/438/2021/235

Request for Expression of Interest

Administrative Support Staff (individual) for the office at Laamu Atoll under the project “Enhancing National Development through Environmentally Resilient Islands ENDhERI”

The Ministry of Environment, Climate Change and Technology has received funding from the Global Environment Facility (GEF) towards implementing the project “**Enhancing National Development through Environmentally Resilient Islands**”, and intends to apply part of the proceeds to recruit a Administrative Support Staff for the Project Implementation Unit to be established at Laamu atoll, who will be working under the guidance of the Project Coordinator.

The Ministry of Environment, Climate Change and Technology invites interested eligible individuals to submit their application.

The details of the Eligibility criteria, Scope of work, Remuneration and Duration of Assignment can be found in the attached TOR of this announcement

Submission Deadline

The expressions of interest must be submitted before 1200 hours (Maldivian time) , 5th September 2021 to the email address hr@environment.gov.mv. Applications with all the supporting documents attached will only be accepted.



Application title: Administrative Support Staff (individual) for “Enhancing National Development through Environmentally Resilient Islands ENDhERI” project

Human Resource Section

Ministry of Environment, Climate Change and Technology

Green Building, Handhuvaree Hingun, Maafannu

Male’, 20392, Republic of Maldives

Contact No: 3018300

Website: www.environment.gov.mv

Documents to be submitted

- Curriculum Vitae (clearly stating the starting and ending month and year for previous experiences)
- Copy of National ID Card
- Accredited copies of Academic Certificates (Documents accepted are copy of accredited certificates/ Letter of completion from the university together with a written document from Maldives Qualification Authority stating that the course completed is accredited to a certain level.)
- Employment Verification Letter from previous employer(s)
- Candidates currently working in the Civil Service should provide a letter of no objection from their current employer to release from the job.

Interested individuals may obtain a Terms of Reference attached to this advertisement and also made available at www.environment.gov.mv.

