

Ministry of Environment Republic of Maldives

# **Operational Manual of the Green Climate Fund**

National Designated Authority of the Republic of the Maldives





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ADB	Asian Development Bank
AE	Accredited Entity
CCG	Country Coordination Group
CSC	Country Stakeholder Convention
DAE	Direct Access Entity
FAO	Food and Agriculture Organization of the United Nations
GCF	Green Climate Fund
GGGI	Global Green Growth Institute
GIZ	Deutsche Gesellschaft für Internationale Zusammenarbeit
IAE	International Access Entity
IUCN	International Union for Conservation of Nature
JICA	Japan International Cooperation Agency
MER	Monitoring, evaluation, research
NDA	National Designated Authority
PRO	Funding proposal development
TNC	The Nature Conservancy
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
WB	The World Bank
WCS	The Wildlife Conservation Society
WWF	World Wildlife Fund

List of Tables

Table 1: List of stakeholders and their proposed involvement in Green Climate Fund country coordination

The Operational Manual of the Green Climate Fund (GCF) National Designated Authority of the Republic of Maldives includes policies and procedures regarding National Designated Authority (NDA) appointment, NDA functions, country coordination and stakeholder engagement, no-objection and project management support services, country programming, Direct Access Entity (DAE) nomination and climate finance donor alignment. Forms and templates for DAE nomination and No-Objection are annexed.

# 1. National Designated Authority Appointment, Function and Organization

#### **1.1 Appointment**

The NDA of the Republic of Maldives to the Green Climate Fund is appointed, recalled and replaced by the Government of the Republic of Maldives.

#### 1.2 Function

In line with the GCF Board's decision B.04/05, the NDA will complete the following roles and responsibilities:

- Recommend to the GCF Board funding proposals in the context of Maldivian climate change policies, strategies and plans, including through consultation processes;
- Facilitate the communication of nominations of entities to the GCF;
- Seek to ensure consistency of funding proposals from national, subnational, regional and international intermediaries and implementing entities with national plans and strategies;
- Implement the GCF no-objection procedure; and
- Act as the focal point for communication with the GCF.

The work of the NDA will also be guided by relevant guidelines for NDAs published by the GCF, as well as additional responsibilities that were, or will be given to NDAs through GCF Board decisions.

#### **1.3 Organization**

The NDA will establish a secretariat, hereinafter referred to as "the NDA Secretariat". The NDA Secretariat will be responsible for the day-to-day operations of the NDA function as instructed by the NDA. The functions of the NDA Secretariat can be broadened to include similar functions required by international climate financiers other than the GCF.

Specific technical activities which cannot be completed solely by the NDA Secretariat may be outsourced to qualified, independent experts, including activities such as training, capacity development, independent technical assessment, as well as other specialized technical advice.

The NDA may develop and submit proposals for receiving technical assistance from bilateral and multilateral sources, including the GCF, aimed at enhancing GCF readiness in the Maldives.

The NDA Secretariat shall have the following functions to support the work of the NDA:

- Implement coordination policies included in section 2 of the present Operational Manual;
- Implement GCF project cycle and No-Objection procedures detailed in section 3 of the Operational Manual;
- Implement GCF Country Programming procedures included in section 4 of the present Operational Manual.

Fiduciary services to support and supervise the activities of the NDA and NDA Secretariat shall be provided by the Ministry of Environment's dedicated services, as necessary.

All expenses arising from the execution of the functions of the NDA and the NDA Secretariat shall be borne by the Ministry of Environment of the Republic of Maldives and when applicable and possible, by GCF readiness support.

# 2. Country Coordination

#### 2.1 Stakeholder Mapping and Proposed Involvement

The table below maps the stakeholders that are relevant to the NDA in carrying out the NDA functions. Further, the table below also proposes the involvement of stakeholder (groups) as regards different stakeholder engagement functions, which are further discussed below in section 2: Country Coordination Group (CCG), Country Stakeholder Convention (CSC), funding proposal development (PRO), as well as monitoring, evaluation, research (MER). The NDA Secretariat shall use and update the table on a continuous basis.

Stakeholder group	Institution (selected examples)	Exped	ted inv	olvem	ent
		CCG	CSC	PRO	MER
National Government	NDA: Director General, Climate Change Department, Ministry of Environment Ministries:	N	M	V	M
	President's Office Ministry of Environment, Energy Department Ministry of Environment, Environment Department Ministry of Finance Ministry of Fisheries, Marine Resources, and Agriculture Ministry of Tourism Ministry of National Planning and Infrastructure Ministry of National Planning and Infrastructure Ministry of Economic Development Ministry of Economic Development Ministry of Education, Science & Technology Ministry of Education Ministry of Health Ministry of Health Ministry of Transport and Civil Aviation Ministry of Arts, Culture and Heritage Ministry of Youth, Sports and Community Empowerment Ministry of Gender, Family and Social Services Ministry of Defense and National Security Agencies: Maldives Energy Authority Environmental Protection Authority Maldives Meteorological Services	<u> </u>	<u></u>	<u></u>	2
Accredited DAEs	To be discussed none	V			
GCF DAE candidates	Ministry of Environment (grants), Bank of Maldives plc (loans)			∎ I	
Relevant GCF IAEs	UNDP, UNEP, WB, ADB, GIZ, JICA, WWF, FAO, IUCN				V
GCF Secretariat	Country Dialogue Specialist, Asia Adviser, other specialists				
Regional Government	City/atoll Councils		Ø	V	
International NGOs	WCS, TNC, GGGI, etc.		$\checkmark$	$\checkmark$	
National NGOs	See Annex 1		$\checkmark$		
Development partners	Italy, Japan, Germany etc.		$\checkmark$	V	
Business associations	Guesthouse Association of Maldives, Maldives Association of Tourism Industry, Liveaboard Association of Maldives, Maldives National Chamber of Commerce and Industry, Maldives Association of Construction Industry				

Table 1: List of stakeholders and their proposed involvement in GCF country coordination

Stakeholder group	Institution (selected examples)	Expected involvement			ent
		CCG	CSC	PRO	MER
University, Research	See annex 1		V	$\overline{\mathbf{A}}$	
Private companies	See annex 1		$\mathbf{N}$	$\mathbf{N}$	
Experts/consultants	See annex 1		$\mathbf{A}$	$\overline{\mathbf{A}}$	$\mathbf{\nabla}$
Media	See annex 1		V		

Notes:  $\mathbf{v}$  leading/coordinating role,  $\mathbf{v}$  contributing/participating role; CCG = Country Coordination Group; CSC = Country Stakeholder Convention; PRO = funding proposal development; ND = monitoring, evaluation, research

## 2.2 Country Coordination Group

The NDA shall establish a GCF Country Coordination Group (CCG). The initial composition of the CCG includes ten members as follows:

- Chair: GCF NDA (Climate Change Department, Ministry of Environment)Director General,
- 1 senior officer from the President's Office
- 1 senior officer from the Ministry of Environment, Energy Department
- 1 senior officer from the Ministry of Environment, Environment Department
- 1 senior officer from the Ministry of Finance
- 1 senior officer from the Ministry of Fisheries, Marine Resources, and Agriculture
- 1 senior officer from the Ministry of Tourism
- 1 senior officer from the Ministry of National Planning and Infrastructure
- 1 senior officer from the Ministry of Economic Development
- 1 member from each Maldivian DAE
- 1 renowned expert on climate change
- Observers and experts without decision making rights, invited on a case by case basis by the NDA

Representatives of Ministries are appointed by the respective Minister and other members by heads of their organization. The Minister of Environment, supported by the NDA, initiates such nomination and appointment by referring to the terms of reference for the CCG (see below), thereby stressing that certain profiles of knowledge, expertise and procedure is required for a well-functioning CCG. The Minister of Environment shall nominate the renowned expert on climate change, based on the recommendation of the Head of the Climate Change Department of the Ministry of Environment.

Other coordinative processes required under the UNFCCC shall be harmonized with the CCG structure to the extent possible.

The CCG can be enhanced in the future with one representative each from every Direct Access Entity that will get accredited with the GCF. In addition, if the need arises and based on initial experience and lessons learned with the CCG, the NDA can decide to enhance the CCG with one or several GCF stakeholders, e.g., from the private sector and non-governmental organizations dealing with climate change. If such a decision is taken, such members will be selected through the Country Stakeholder Convention (section 2.3).

CCG members are appointed for a duration of 3 years with a maximum service time of two terms, appointed, recalled or replaced by the respective Minister or by executives of respective organizations included in the CCG. Appointment, recalling and replacement will always be done in writing to the CCG Chair (NDA).

The Terms of Reference of the CCG are:

In-between CCG meetings and on a case by case basis (as needed):

- Upon invitation by the NDA Secretariat and within the time frame indicated (usually 10 workdays), complete No-Objection Assessment forms and/or participation in NOP related meetings (see section 3).
- Upon invitation of the NDA Secretariat and within the time frame indicated (usually 10 workdays), complete DAE nomination forms (see section 2.5).

During CCG meetings:

- Discuss progress in NDA work and latest GCF developments relevant for NDA/CCG (such as: modified GCF policies and procedures, latest GCF capitalization and project pipelines, relevant additions to the list of accredited entities, etc.).
- Discuss relevant domestic strategic issues, including in particular Country Programming (and prioritization of projects to be included in Country Programmes), considering GCF Secretariat guidance, relevant Country Stakeholder Convention recommendations and relevant Entity Programming.
- Discuss and decide on controversial cases of no-objection and DAE nomination (e.g., in case of negative decisions challenged by applicants).
- Discuss developments and alignment with other climate finance mechanisms active in the Maldives.
- Discuss and support relevant Monitoring and & Evaluation processes initiated by the NDA and/or GCF Secretariat.

CCG recommendations will serve to facilitate final decision-making by the NDA including as regards implementation of the no-objection procedure and finalization of Country Programmes.

In the area of controversial cases of no-objection and DAE nomination, the CCG will, however, have decision making power. CCG decisions in this area will be deemed valid if more than half of the CCG members are present in a session and no less than half of CCG members present in a meeting vote for a decision. Experts invited by the NDA do not have a voting right. In instances where one CCG member represents an institution that is subject to a decision, the respective CCG member will be allowed to participate in CCG discussions on the issue but not to vote on that issue. Exemption from decision making (voting) will also apply for cases involving apparent conflicts of interest (for example: if a no-objection for a project submitted by a Direct Access Entity that has a membership in the CCG is discussed, the member of that Direct Access Entity will not be allowed in decision making and voting for that no-objection).

The CCG are invited by the NDA and will meet at least once every calendar year, with additional meetings taking place if necessary, e.g. in the case of controversial no-objection cases which require fast decision

making, or any other issue deemed relevant by the NDA. Meetings are invited with a minimum two weeks' advance notice and invitation by email, followed by a phone call for confirmation.

The NDA Secretariat is responsible for preparing minutes of each CCG meeting. Meeting minutes shall be prepared both in Dhivehi and the English language and published on the NDA website.

The NDA can arrange for training provided to CCG members, especially in the early period of operation and especially on issues relevant to the CCG mandate, such as GCF project cycle/development, No-Objection Procedure, other relevant GCF operational policies, etc. Such training will be coordinated through the NDA Secretariat and provided by capable experts and can be financed by GCF readiness assistance provided by the GCF or development partners.

## 2.3 Country Stakeholder Convention

To ensure that all relevant GCF stakeholders and stakeholder groups in the Maldives are informed about and engaged in the strategic work the NDA carries out, regular CSC meetings shall be implemented as an important element of the NDAs efforts for country coordination and stakeholder engagement.

One CSC shall be convened actively and as dedicated, independent and regular (annual) event by the NDA, including participation from at least: NGOs, private sector, DAEs, donors and International Access Entities (IAEs).

Given the Maldives' geography and the large variety and number of stakeholders (see annex 1), one annual CSC meeting targeting each stakeholder may not be feasible. Therefore, additional CSC meetings can be invited by the NDA for single stakeholder groups, e.g. a CSC for private sector representatives, a CSC for local government, etc. For cost efficiency reasons, such CSC meetings can be planned such that they can be held back to back with other meetings and established fora. This requires the NDA Secretariat to systematically collect information about place and time of such meetings held for targeted stakeholder groups and arrange for a CSC segment with organizers.

CSCs will produce recommendations for the NDA and CCG, not decisions. No decision-making and voting should therefore be expected to take place during CSCs. It is however important that the NDA, on a continuous basis, receives first hand inputs and feedback on the view, expectations, issues and complaints of key stakeholder groups. CSCs will therefore typically feature the following agenda points:

- Discuss progress in NDA work and latest GCF developments relevant for CSC (such as: modified GCF policies and procedures, latest GCF capitalization and project pipelines, etc.).
- Discuss latest GCF country programming, e.g. feedback on draft Country Programme (updates).
- Discuss ways to engage with the GCF.
- Systematically collect stakeholder feedback to further develop and improve the NDA strategy.

In addition, CSC meetings can feature training and capacity development activities, such as:

• Training on GCF policies and operational procedures;

- Training on GCF project development;
- Etc.

The NDA Secretariat is tasked with planning, inviting, organizing and implementing CSC events. Such events will be typically financed with GCF readiness assistance received from the GCF directly or development partners, and/or budgets of hosting organizations, in case a CSC is held back to back with another meeting.

CSC events will typically be chaired by the NDA or the Head of the NDA Secretariat.

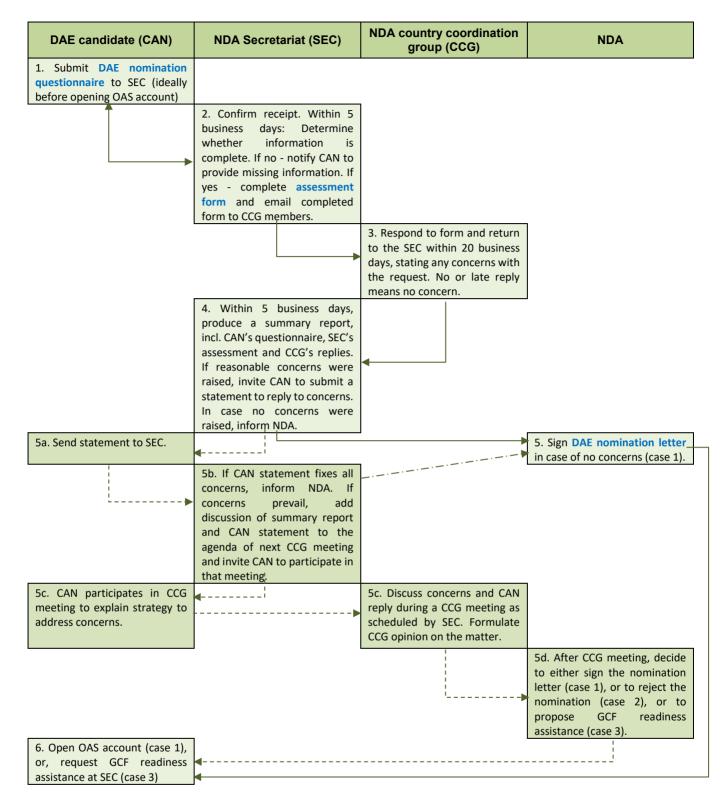
For each CSC event, the NDA Secretariat shall prepare a meeting report, which will not only include agenda, presentations, and participants lists, but also a summary of feedback provided by participants. These meeting reports shall be prepared in Dhivehi and the English language and published on the NDA website.

## 2.4 Other aspects of Country Coordination and Stakeholder Engagement

Stakeholder engagement facilitated by the NDA will also take place in the areas of funding proposal development and monitoring and evaluation of GCF projects in the Maldives. With regard to funding proposal development, a large number of stakeholders will likely be involved in the preparation of GCF Concept Notes and Funding Proposals. The NDA procedures and policies to support Concept Note and Funding Proposal development are detailed in section 3 of the present Operational Manual. Monitoring and evaluation procedures are further detailed in section 3.3 and 4.2 of the present Operational Manual.

## 2.5 Nomination of Domestic Entities to the GCF

In case entities registered in the Republic of Maldives wish to get accredited as DAE to the GCF, the NDA shall apply the DAE nomination procedure on the following page:



Notes: Three standardized forms are needed for the proposed procedure, highlighted in **blue font**. In cases where no concerns are raised, the procedure can be completed in up to 30 business days (solid line arrows). In cases where concerns are raised by either SEC and/or CCG, the procedure will take as much time as needed to address the concerns (dashed line arrows/darker boxes). DAE representatives on the CCG are not be involved in above procedure.

The proposed DAE nomination procedure requires three standardized forms, which shall be made available on the NDA's website, along with, eventually, signed DAE nomination letters:

- A DAE nomination questionnaire included in Annex 2 of the present Operational Manual. Note that
  the questionnaire includes mostly questions which appear during the accreditation process as well.
  This is thought to be useful and efficient, since the candidate entity can use the answers provided to
  the NDA Secretariat later on in the application process. In case the GCF changes the accreditation
  procedures, including accreditation standards and checklists used during accreditation, the NDA
  Secretariat should review and update the DAE nomination procedure and DAE nomination
  questionnaire, as necessary.
- A DAE nomination assessment included in Annex 3 of the present Operational Manual. Note that the form is fully aligned to the DAE nomination questionnaire and includes a section to be completed by CCG members, in case CCG involvement is needed. Note that due to conflict of interest issues, DAE representatives on the CCG should never be involved in filing in the DAE nomination assessment form and should not have a voting right in the CCG when it comes to DAE nominations.
- A template for the DAE nomination letter to be signed by the NDA, which can be found on the GCF website. Note that this template may be changed by the GCF at any time. Therefore, the NDA Secretariat should always check on the latest version available at the GCF website before issuing a DAE nomination letter.

## 2.6 Communication

As regards communication, the NDA Secretariat shall have the following functions to support the work of the NDA:

- Implement continuous communication with the GCF, incl. organization of GCF country visits;
- Elaborate and distribute relevant informational material in Dhivehi and the English language;
- Establish a bilingual NDA website (Dhivehi and the English language) and keep this website up to date on a regular basis, e.g., monthly updates;
- Other communication and coordination tasks as defined in the NDA.

# 3. Project Cycle Support and No-Objection Procedure

## 3.1 Support in Developing GCF Concept Notes and Funding Proposals

Project Cycle Management (PCM) refers to all stages and procedures a GCF funding proposal goes through from the point of a project idea to the point a project is closed (and evaluated, in case).

Throughout GCF PCM, different institutions will implement various formalized procedures and activities. Institutions that will have formalized procedures include the GCF, the Accredited Entity that coordinates project preparation/implementation and the NDA. The present section focuses on formalized procedures of the NDA in the context of overall PCM of GCF proposals, projects and programmes.

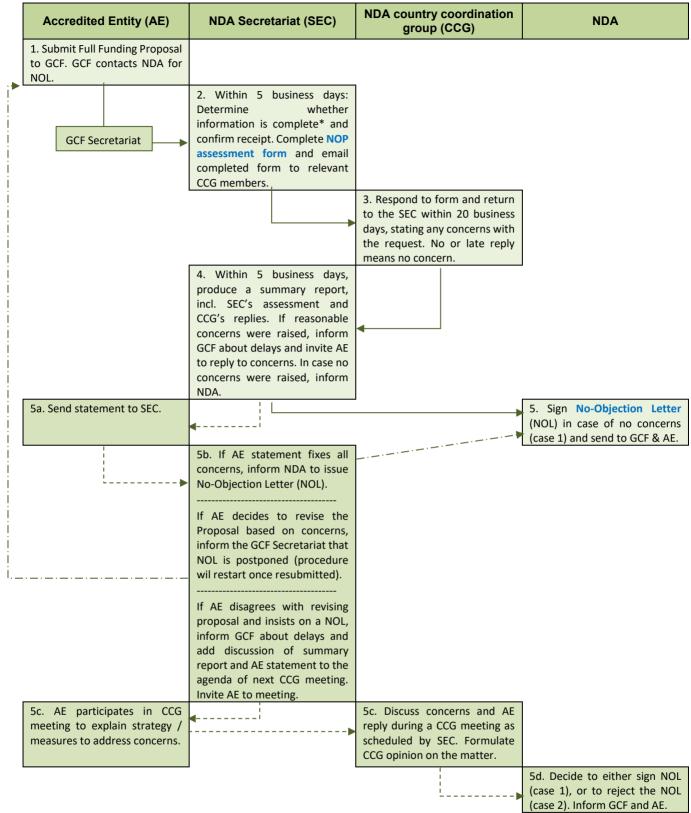
To facilitate, enable and speed up GCF PCM, the NDA and NDA Secretariat shall:

- Provide active project development advice and guidance, based on adopted GCF operational procedures, adopted GCF Country Programme priorities, national priorities and cost-/time-efficiency considerations. Such advice and guidance can include among others:
  - Answer AEs', Executing Entities' (EEs) and project developers' questions during the process leading to the completion of a Full GCF Funding Proposal, or, refer to the respective experts at the GCF Secretariat.
  - Encourage the development of Concept Notes and Funding Proposals prioritized in the GCF Country Programme, or new and relevant national policy.
  - Encourage stakeholder engagement, compliance with national and GCF environmental and social standards, compliance with national and GCF gender policies, and, encourage the alignment of project ideas, concepts and proposals with other planned or ongoing activities.
  - Enable and coordinate training and capacity development of Maldivian experts regarding all aspects of GCF PCM.
  - o Etc.
- Implement the No-Objection Procedure (NOP): The NOP will have to be applied to every complete GCF Funding Proposal that includes proposed activities on the territory of the Republic of Maldives. The NOP results in the provision of (or rejection of) a No-Objection Letter signed by the NDA. A No-Objection Letter is conditional for project approval by the GCF Board. In addition, a NOP is also required for those Concept Notes endorsed by the GCF Secretariat for which GCF Project Preparation Facility (PPF) support is sought by the respective Accredited Entity to develop a corresponding Funding Proposal.
- Publish all No-Objection Letters (NOLs) on the NDA website.
- Implement monitoring and evaluating services for approved GCF projects and programmes in line with GCF requirements.
- Ensure that sensitive and classified information is treated confidentially in line with respective national law and agreements signed with the GCF or relevant AE's. The NDA may develop and implement an information classification and disclosure policy to this end.

 Ensure that reports, (draft) concept notes, (draft) funding proposals and other relevant information collected by the NDA and NDA Secretariat is digitized, filed systematically and safely (e.g., through weekly backups) and kept until minimum 10 years after project closure. Ensure that access to sensitive and classified information is restricted in line with the above-mentioned information classification and disclosure policy.

## **3.2 No-Objection Procedure**

<u>Case 1</u>: The NDA shall implement the **No Objection Procedure for Funding Proposals submitted to the NDA** on the following page:



Notes: Two standardized forms are needed for the proposed procedure, highlighted in **blue font**. In cases where no concerns are raised, the procedure can be completed in up to 30 business days (solid line arrows). In cases where concerns are raised by either SEC and/or CCG, the procedure will take as much time as needed to address the (dashed line arrows/darker boxes). \* All sections of the Funding Proposal must be complete. The ESS and gender assessment and feasibility study must be submitted.

The No-Objection Procedure requires two standardized forms, which shall be made available on the NDA's website, along with signed No-Objection Letters (NOLs):

- A NOP Assessment Form, as included in Annex 4 of the present report. In case the GCF changes relevant GCF operational procedures, the NDA shall review the No-Objection Procedure and NOP Assessment Form, and develop an updated procedure and template form.
- A template for the No-Objection Letter to be signed by the NDA, which is available at the GCF website. Notably, this template may be changed by the GCF at any time. Therefore, the NDA Secretariat should always check on the latest version available at the GCF website before the NDA is issuing a No-Objection Letter.

The NOP assessment form will be pre-filled by an expert from the NDA Secretariat and then completed by members of the Country Coordination Group (CCG). If ever possible, an expert from the NDA Secretariat will prepare and pre-fill the NOP assessment form to be distributed to the CCG and if ever possible, this work shall <u>not</u> be outsourced to external experts. This is to avoid conflict of interest and inappropriate disclosure of information. In addition, the NOP represents a core function of the NDA and the NDA should not be in a position to be dependent on external advice for providing core functions.

Annex 5 to the present Operational Manual includes a template for a NOP Summary Report to be completed by the NDA Secretariat based on CCG replies to the NOP assessment form. Upon completion, the NOP Summary Report shall be submitted to the NDA to support the no-objection decision.

In principle, all CCG members, except for DAE representatives in the CCG, should be invited to fill in the NOP assessment form. In any case, the NDA Secretariat shall make efforts to ensure that the following institutions will actually complete the form in line with the result areas of a given Funding Proposal:

If a Funding Proposal includes the following GCF Result Area, …	the NDA Secretariat should make efforts to ensure that the following CCG member completes and submits the NOP Assessment Form:
Mitig	ation
1. Energy access and power generation	Ministry of Environment, Energy Department
2. Low emission transport	Ministry of Environment
	Ministry of National Planning and Infrastructure
3. Buildings, cities, industries and appliances (e.g. new and	Ministry of Environment, Energy Department
retrofitted energy-efficient buildings, energy-efficient equipment for companies and supply chain management, etc.)	Ministry of National Planning and Infrastructure
4. Forestry and land use	Ministry of Environment, Environment Department
	Ministry of Fisheries, Marine Resources, and Agriculture
Adap	tation
5. Increased resilience of most vulnerable people and	Ministry of Environment, Environment Department
communities	On a case by case basis also: Ministry of Gender
6. Health and well-being, and food and water security	Ministry of Fisheries, Marine Resources, and Agriculture
	On a case by case basis also: Ministry of Health; Ministry of Environment – Water Department
7. Infrastructure and built environment	Ministry of National Planning and Infrastructure
8. Ecosystems and ecosystem services (e.g. ecosystem conservation and management, ecotourism, etc.)	Ministry of Environment, Environment Department
For any Funding Proposal that has a A or B Env	ironmental and Social Safeguards classification
	Ministry of Environment, Environment Department

The NDA shall have exclusive and final decision-making power on issuing NOLs, except for cases when the majority of CCG members returning the completed NOP assessment form within deadline provided by the NDA Secretariat stated that they do not support the issuance of a NOL for the given proposal. In such a case, the NDA may not issue a NOL and the NDA must inform the submitting Accredited Entity to revise the Proposal based on concerns and inform the GCF Secretariat that the NOL is postponed (procedure will restart once resubmitted).

<u>Case 2</u>: The Green Climate Fund also requires a **No-objection of the NDA to submitted Concept Notes that are accompanied by a request for support from the Green Climate Fund Project Preparation Facility (PPF)**. In addition, the Green Climate Fund may also require a **No-objection of the NDA to Green Climate Fund Readiness requests submitted by eligible entities**. If a No-Objection from the NDA is requested in any of these two cases, the NDA shall invite and convene a meeting including participation of the entities that request Green Climate Fund PPF or readiness support, the Ministry of Environment, ministries listed in the following table, as well as representatives of any additional relevant stakeholders as deemed relevant by the NDA.

If a Concept Note, PPF request or Readiness Request includes activities that relate to one or several of the following GCF Result Areas,	the NDA Secretariat ensures participation of the following CCG member(s) in a meeting to advise on issuing an NDA No-Objection:
Mitig	ation
1. Energy access and power generation	Ministry of Environment, Energy Department
2. Low emission transport	Ministry of Environment
	Ministry of National Planning and Infrastructure
3. Buildings, cities, industries and appliances (e.g. new and	Ministry of Environment, Energy Department
retrofitted energy-efficient buildings, energy-efficient equipment for companies and supply chain management, etc.)	Ministry of National Planning and Infrastructure
4. Forestry and land use	Ministry of Environment, Environment Department
	Ministry of Fisheries, Marine Resources, and Agriculture
Adap	tation
5. Increased resilience of most vulnerable people and	Ministry of Environment, Environment Department
communities	On a case by case basis also: Ministry of Gender
6. Health and well-being, and food and water security	Ministry of Fisheries, Marine Resources, and Agriculture
	On a case by case basis also: Ministry of Health; Ministry of Environment – Water Department
7. Infrastructure and built environment	Ministry of National Planning and Infrastructure
8. Ecosystems and ecosystem services (e.g. ecosystem conservation and management, ecotourism, etc.)	Ministry of Environment, Environment Department
	Readiness Request that will likely trigger an A or B n Funding Proposals resulting from implementing the iat will ensure the participation of:
	A representative of the unit of the Ministry of Environment responsible for environmental and social impact assessment.
	diness Request that will likely impact and/or increase work, the NDA Secretariat will ensure participation of:
	Ministry of Finance

During these meetings, the NDA shall ensure that the following is available and discussed:

- The entity requesting PPF or Readiness support from the GCF shall, prior to the meeting submit the full and complete requests in writing, if applicable, including the Concept Note. The NDA Secretariat shall provide this information to all meeting participants at least one week prior to the meeting.
- During the meeting, the entity requesting PPF or Readiness support from the GCF shall present the request to the participants in detail. Each participant shall provide an opinion on the request and whether in his or her opinion the No-Objection from the NDA should be provided or not. To support the provision of such advice, the NDA shall ensure that the following information is provided:
  - In which ways the proposed activity is in support of and conformity with the Maldives' national priorities, strategies and plans, including in particular the Maldives' NDC, as well as Maldives' Climate Change policies (or any planned updates), and any other applicable national policies;
  - In which ways the proposed activity is in support of and conformity with Maldives' regulations as regards Maldives' and the Green Climate Fund's Environmental and Social standards;
  - In which ways the proposed activity is in support of and conformity with Maldives' debt policies;
  - In case of a readiness request, the strategic importance of the proposed activities in the context of maximum allowable readiness support (currently: USD 1 million per country and year, of which max. USD 300'000 for NDA strengthening and Country Programming).

The NDA Secretariat shall elaborate a written record of discussions held during such meetings, including a full record of opinions and advice provided by meeting participants. Based on the outcomes of the meeting and the meeting record, the NDA shall make a No-Objection decision and issue a letter containing the decision. The NDA shall have exclusive and final decision-making power on issuing such No-Objection, except for cases when 75% or more of the invited meeting participants were absent (note that participation via video telephony is allowed), or the majority of meeting participants stated that they do not support the issuance of a No-Objection for the given proposal. In such a case, the NDA may not issue a No-Objection Letter and the NDA must inform the submitting entity to revise the proposal based on concerns voiced during the meeting and inform the GCF Secretariat that the No-Objection is postponed (procedure will restart once resubmitted).

## **3.3 Support in Implementing and Closing Approved GCF Funding Proposals**

Project monitoring and evaluation requirements for NDAs, as well as other support to be provided by the NDA during the implementation of Funding Proposals approved by the GCF Board have not yet been fully defined by the GCF. Once the GCF Board decided on such procedures and requirements, the present section of the Operational Manual shall be updated and completed by the NDA Secretariat.

In the meantime, and subject to availability of resources, the NDA and NDA Secretariat shall provide for all support required by the GCF Secretariat or by Funded Activity Agreements signed by the GCF and respective Accredited Entities in a high quality, reliable, constructive and time-efficient manner.

# 4. Country Programming

## 4.1 Elaboration of GCF Country Programmes

The NDA shall be responsible for coordinating the work on elaborating a GCF Country Programme for the Republic of Maldives, as well as updating the Country Programme once every year.

Country Programmes shall be elaborated based on guidelines and requirements provided by the GCF and considering good international practice in developing GCF Country Programmes.

In elaborating Country Programmes, the NDA shall engage a wide range of stakeholders as advised by the GCF and arrange for discussion of progress in implementing Country Programmes and of draft new Country Programmes during Country Coordination Group meetings and Country Stakeholder Conventions.

Methodologies for prioritization of GCF project proposals to be included in Country Programmes shall follow good international practice and respective GCF guidance.

The elaboration of new Country Programmes shall be carried out by qualified, independent experts, guided by the NDA. Qualified, independent experts shall receive full cooperation and information from the NDA in order to carry out the work in a satisfactory manner. The expert's reports shall be submitted to the CCG for consideration and comment.

## 4.2 Engagement in Climate Policy Formulation

The NDA shall engage in the formulation of new or updated climate policy of the Republic of Maldives, especially in cases where policy is elaborated that includes action plans, has a focus on climate finance and includes prioritized projects that require public or international finance.

### **4.3 Alignment**

The NDA Secretariat shall elaborate and maintain a database featuring all major climate finance project and programmes planned, under implementation, or recently concluded in the Maldives.

The database shall include projects (co-)financed by international, multilateral and bilateral partners, as well as major projects financed by the public sector and major private sector projects.

To obtain relevant information from financiers and project owners, the NDA Secretariat shall develop, distribute and use a standardized form featuring relevant project information. The information received shall be included in a standardized database considering good international practice.

The information included in the database shall be used, as appropriate, for GCF Country Programming purposes, advice to project proponents and developers to avoid duplication of activities, donor alignment, international and domestic reporting, and for other purposes as deemed necessary by the NDA.

The database shall be updated once every year. Summary information of database updates shall be submitted to the CCG for consideration and comment.

The NDA may engage qualified, independent experts to establish and update the database. Qualified, independent experts shall receive full cooperation and information from the NDA in order to carry out the work in a satisfactory manner. The expert's reports shall be submitted to the CCG for consideration and comment.

# 5. Review of the Operational Manual

This Operational Manual of the Green Climate Fund National Designated Authority of the Republic of the Maldives shall be reviewed every 3 years or earlier, as determined by the NDA.

The regular review of the Operational Manual shall be focused on amending those areas where a need for amendment has been identified by the NDA, the CCG, or the GCF. Consequently, the regular Review of the Operational Manual may be limited to certain sections of the Manual, as determined by the NDA.

Irregular reviews of the Operational Manual shall be focused on amending those areas where a need for amendment has been identified by the NDA, the CCG, or the GCF. Consequently, the regular Review of the Operational Manual may be limited to certain sections of the Manual, as determined by the NDA. Irregular reviews can be triggered by the following events:

- Revisions in relevant operational procedures of the GCF;
- Lessons learnt with implementing the procedures included in the present Operational Manual;
- Availability of new good international practice in implementing NDA procedures.

Reviews of the Operational Manual shall be carried out by (a) qualified, independent expert(s), guided by the NDA, and include detailed and practical recommendations on how to improve the Operational Manual in line with GCF operational policies and relevant good international practice. The qualified, independent expert(s) shall receive full cooperation and information from the NDA in order to carry out the work in a satisfactory manner. The expert's report, including recommendations for amending the Operational Manual, shall be submitted to the CCG for consideration and comment.

# Annex 1: GCF Stakeholders in the Republic of Maldives

Organization	Position	Name	Phone	Email	Comments
National Designated Authority (NDA)					
Ministry of Environment	Director General, Climate Change Department	Mr. Amjad Abdulla	+960 301 8300	Amjad.abdulla@environment.gov.mv	
NDA support staff					
Ministry of Environment	Assistant Director, Climate Change Department	Aishath Aileen Niyaz	+960 301 8425	aileen.niyaz@environment.gov.mv	
Direct Access Entities					
N/A					
Direct Access Entity candidate /nomin	nated	1	1		
Ministry of Environment					
Bank of Maldives					
International Access Entities relevant	to Maldives				
United Nations Development Programme	Resident Representative	Ms. Akiko Fujii	+(960) 332-4501	aishath.loona@undp.org	
United Nations Environment Programme	Director, Asia and the Pacific Office	Ms. Dechen Tsering	+662 288 2314	uneproap@un.org	
Asian Development Bank	Desk Officer for Maldives	Mr. Masato Nakane	+63286324444		
Deutsche Gesellschaft für Internationale Zusammenarbeit	GIZ Office Sri Lanka Country Director	Christiane Einfeldt	+94 11 2599713 -6	giz-srilanka@giz.de	
International Union for Conservation of Nature	Chief Technical Officer	Ms. Najfa Shaheem Razee	+66 (2) 662 4029	Najfa.Razee@iucn.org	
Food and Agriculture Organization of the United Nations	FAO Representative	Mr. Xuebing Sun		FAO-LK@fao.org	



Organization	Position	Name	Phone	Email	Comments
The World Bank			+960 3005289	infomaldives@worldbank.org	
Japan International Cooperation Agency	Resident Representative	Mr. Mitsuyoshi Kawasaki	+960 3322049	NahumaAishath.MV@jica.go.jp	
International Finance Corporation	Country Manager	Amena Arif	+94 11 540 0100	infoifcsrilanka@ifc.org	
International Fund for Agricultural Development	Country Programme Manager	o.zafar@ifad.org	+39-0654591	ifad@ifad.org	
Key GCF contacts				•	
Secretariat of the Green Climate Fund	Regional Manager a.i.	Ms. Diane McFadzien	+82-32-458- 6059	info@gcfund.org	
	Regional Officer	Ms. Bolormaa Enkhbat	+82-32-458- 6059	info@gcfund.org	
	Regional Analyst a.i.	Ms. Samantha Rabine	+82-32-458- 6059	info@gcfund.org	
National Climate Committee or simil	ar bodies			1	
National government entities not alr	andy montioned under Natio	nal Climata Committaa			
Ministry of Environment			+960 3018300	climate@environment.gov.mv	
Ministry of Finance			+960 3349200	dmd@finance.gov.mv	
Ministry of Fisheries, Marine Resources and Agriculture			+960 3322625	admin@fishagri.gov.mv	
Ministry of Tourism			+960 332-3224	es@tourism.gov.mv	
Ministry of National Planning and Infrastructure			+960 4004700	secretariat@planning.gov.mv	
Ministry of Economic Development			+960 3323668	info@trade.gov.mv	
Ministry of Education			+960 332 3262	statistics@moe.gov.mv	
Ministry of Health			+960 332 8887	moh@health.gov.mv	
Ministry of Transport and			+960 334 3423	admin.mta@transport.gov.mv	
Communication			+960 334 3429		
Ministry of Arts, Culture and Heritage			+960 332 3206		
Ministry of Youth, Sports and Community Empowerment			+960 334 7300	info@youth.gov.mv	

Organization	Position	Name	Phone	Email	Comments
Ministry of Gender, Family and Social			+960 3013017	info@gender.gov.mv	
Services					
Ministry of Defense and National			+960 3322601	admin@defence.gov.mv	
Security					
Maldives Energy Authority			+960 3019100	secretariat@energy.gov.mv	
Environmental Protection Authority			+960 333 5949	secretariat@epa.gov.mv	
Maldives Meteorological Services			+960 3323084	nmc@met.gov.mv	
-			+960 3323302	-	
National Disaster Management			+960 3340529	info@ndma.gov.mv	
Authority					
Parliament					
People's Majlis Secretariat			+960 3324104	admin@majlis.gov.mv	
Subnational government entities					
Local Government Authority			+960 3013100	info@lga.gov.mv	
International Non-Government Organ	izations				
Transparency Maldives			+960 3304017	office@transparencymaldives.org	
National Non-Government Organization	ons				
Live and Learn Environmental			+960 3303585	maldives@livelearn.org	
Education					
Water Care			+960 7904056	info@watercare.org.mv	
Hope for Woman			+960 7456570	hope@hopeforwomen.org.mv	
Save the Beach Maldives			+960 7428225	savethebeach.villingili@gmail.com	
Parley Maldives (Biodiversity			+960 7771341		
Education Awareness Maldives)					
Society for Health Education (SHE)			+960 3322563	she.maldives@she.org.mv	
Eco Care			+960 7771504	maeed.zahir@ecocare.mv	
Care Society			+960 3316072	info@caresociety.org.mv	
Divers Association of Maldives			+960 7905165		
			+900 /902102		
Association of Civil Engineers (ACE)			+960 7915824		
Small Island Geographic Society			+960 7793502		

Organization	Position	Name	Phone	Email	Comments
Maldivian Red Crescent					
Architects Association of Maldives					
Hoadedhoo Island Development				midhath@gmail.com	
Society					
Island Development and				ideas.kela@gmail.com	
Environmental Awareness Society					
Foreign climate finance mechanisn	ns – Multilateral Develor	ment Banks			
	•				
Foreign climate finance mechanisn	as – Multilatoral Dovelor	mont partners			
For eight climate mance mechanism					
Foreign climate finance mechanisn	ns – Bilateral Developme	nt partners			
Business associations					
Maldives Association of Tourism			+960 3326640	mati@dhivehinet.net.mv	
Industry (MATI)					
Maldives National Chamber of			+960 3326634	mncci@dhivehinet.net.mv	
Commerce and Industry (MNCCI)					
Maldives National Association of			+960 3318660		
Construction Industry (MACI)					
International Centre for			+960 7911950		
Environment, Development and					
Operational Research (ENDEVOR)-					
Maldives					

Organization	Position	Name	Phone	Email	Comments
University and research institutes					
The Maldives National University					
Small Island Research Group			+960 9902143		
Maldives Coral Institute					
State owned companies					
Maldives Industrial Fisheries					
Company Limited					
Maldives Transport and Contracting					
Company Plc					
State Electric Company Limited					
Waste Management Company					
Fenaka Corporation Limited					
Housing Development Corporation					
Private companies relevant to GCF re	sult area 1 (mitigation): Low-e	emission energy access an	d power generatio	n	
Link Serve					
Tendon Consulting & Services Private					
Limited					
UtotoAl, Inc					
Renewable Energy Maldives					
Private companies relevant to GCF re	sult area 2 (mitigation): Low-e	emission transport	T		T
Sea Shuttle Maldives					
E Aee					
Private companies relevant to GCF re	sult area 3 (mitigation): Energ	y efficient buildings, cities	s and industries		
Tendon Consulting & Services Private					
Limited					
UtotoAl, Inc					
Renewable Energy Maldives					
Private companies relevant to GCF re	sult area 4 (mitigation): Susta	inable land use and forest	t management		

Organization	Position	Name	Phone	Email	Comments
To be further populated					Provider of
					technology?
					Potential executing
					entity?
Private companies relevant to GCF res	sult area 5 (adaptation): Enha	nced livelihoods of the mo	ost vulnerable peop	ole, communities, and regions	
To be further populated					Provider of
					technology?
					Potential executing
					entity?
Private companies relevant to GCF res	ult area 6 (adaptation): Incre	ased health and well-bein	g, and food and wa	ater security	
To be further populated					Provider of
					technology?
					Potential executing
					entity?
Habitus Fresh Pvt. ltd.					
Private companies relevant to GCF res	ult area 7 (adaptation): Resil	ient infrastructure and bu	ilt environment to	climate change threats	
To be further populated					Provider of
					technology?
					Potential executing
					entity?
Private companies relevant to GCF res	sult area 8 (adaptation): Resil	ient ecosystems	·		•

Organization	Position	Name	Phone	Email	Comments
To be further populated					Provider of
					technology?
					Potential executing
					entity?
National project developers (consu	ltants)				
To be further populated					Type of expertise?
to be fullier populated					Experience/experie
					nce in which GCF
					result area?
International project developers (c	onsultants)				
To be further populated					Type of expertise?
					Experience/experie
					nce in which GCF
					result area?
Water Solutions					Water, ESS
Renewable Energy Maldives					Mitigation
Media					
Public Service Media			+960 3000444	psmkhabaru@gmail.com	
			+960 3000364	permitted de Sindireoni	
Avas			+960 9144449	news@avas.mv	
Sun			+960 9992747	news@sun.mv	
Mihaaru			+960 7960021	news@mihaaru.com	
Miadhu			+960 7788020	raajjenews@gmail.com	

Organization	Position	Name	Phone	Email	Comments
Vaguthu			+960 9159285	news@vaguthu.mv	
VTV			+960 9633393	newsroom@vtv.com.mv	
Raaje TV			+960 7937666	raajjetelevision@gmail.com	
MVTV			+960 7902486	mvtv.media@gmail.com	
Sangu TV			+960 9993267	news@sangutv.mv	
Channel News Maldives			+960 7801994	news@cnm.mv	

## **Annex 2: Questionnaire on Direct Access Entity Nomination**



**Ministry of Environment** Male', Republic of Maldives.

#### Questionnaire on Nomination of Direct Access Entities

Organizations interested to become accredited with the Green Climate Fund (GCF) as National or Sub-National Direct Access Entity (DAE) are required by the GCF to obtain a DAE Nomination Letter from the Maldives' National Designated Authority (NDA) to the GCF. This DAE Nomination Letter will have to be submitted to the GCF right after opening an account at the GCF's Online Accreditation System (OAS), available at the GCF's website. The DAE Nomination Letter will have to be submitted before the DAE application can be uploaded in the OAS and before the application will be processed by the GCF.

Maldives' NDA recommends to organizations interested in becoming a GCF DAE to wait with opening an OAS account until they have received a DAE nomination letter from the NDA. Another recommendation is that organizations interested in becoming a GCF DAE familiarize themselves - ahead of creating an OAS account - with the GCF accreditation procedure, which is explained in detail on the GCF website.

Maldives' NDA is listed on the GCF website at <u>https://www.greenclimate.fund/countries/maldives</u>.

In order to obtain a DAE Nomination Letter an interested organization will have to complete the NDA's DAE nomination procedure, which is available from the NDA and the NDA's website [add NDA website address]. Interested entities should complete this form and send the completed form to the NDA Secretariat, preferably by email to climate@environment.gov.mv. Using the same email address, entities interested in becoming a GCF DAE can also ask for additional information on the NDA's DAE nomination procedure or request a meeting with a representative of the NDA Secretariat.

Please submit an electronic copy of the completed questionnaire along with a cover letter signed by a duly authorized management representative of your organization, stating that the information provided in the questionnaire is correct and complete.





NO.	QUESTION	ANSWER	COMMENTS	
GENERAL QUESTIONS				
1	Legal name of your institution			
2	Type of institution	Select all that apply: National Subnational Public sector Private sector Other (please specify):		
3	Size of institution	Select one:         1-10 employees         11-50 employees         51-200 employees         201-500 employees         501-1,000 employees         1,001-5,000 employees         5,001-10,000 employees         Over 10,000 employees		
4	Registered address, including Country Postal Code			
5	Website address			
6	Primary focal point	First name: Last name: Position/Title: Email: Telephone:		
TRAC	K RECORD			
7	Track record: Types of projects/programmes undertaken in the past three (3) years	Select all that apply:         Mitigation:         Energy generation and access         Energy efficiency         Transport         Buildings, cities, industries and appliances         Land use/forestry (REDD+)         Institutional and regulatory systems         Other (please specify):         Adaptation:         Enhancing livelihoods         Health and well-being and food and water security         Infrastructure and built environment         Ecosystem and ecosystem services         Institutional and regulatory systems         Climate information/early warning systems         Awareness strengthening and climate risk reduction         Other (please specify):         Public/private:         Public         Private         Cross-cutting		

NO.	QUESTION	ANSWER	COMMENTS		
8	Track record: Title and size of largest project/programme undertaken in the past three (3) years, including total project costs in US\$ and duration				
9	Track record: Types of financial instrument(s) deployed in projects/programmes undertaken in the past three (3) years	Select all that apply: Grants Concessional loans (senior) Concessional loans (subordinated) Equity Guarantees Please specify what other types of financial instruments you have deployed, if any:			
OTHE	R ACCREDITATIONS				
10	Is your institution accredited as NIE with GEF and/or the Adaptation Fund?	Select all that apply: Yes, GEF Yes, Adaptation Fund NIE accreditation in process (GEF) NIE accreditation in process (Adaptation Fund) No No, GEF accreditation failed in the past No, Adaptation Fund accreditation failed in the past			
POLIC	CY COMPLIANCE				
11	Please provide a short statement detailing the ways in which your institution will contribute to furthering the objectives of the Green Climate Fund.				
12	Please provide a short statement detailing the ways in which your institution will contribute to furthering the objectives of Maldivian climate change policy.				
INTER	INTENDED TYPE OF GCF ACCREDITATION				
13	Theme(s) of intended projects/programmes	Select all that apply: Mitigation Adaptation Cross-cutting (both mitigation and adaptation in an individual project/programme)			

NO.	QUESTION	ANSWER	COMMENTS
14	Types of intended projects/programmes	Select all that apply:         Mitigation:         Energy generation and access         Energy efficiency         Transport         Buildings, cities, industries and appliances         Land use/forestry (REDD+)         Institutional and regulatory systems         Other       (please specify):	
15	Size(s) of intended projects/programmes, including duration	Select all that apply: Micro (maximum total projected costs at the time of application, irrespective of the portion that is funded by the Green Climate Fund, of up to and including US\$10 million for an individual project or an activity within a programme) and duration: Small (maximum total projected costs at the time of application, irrespective of the portion that is funded by the Green Climate Fund, of above US\$10 million and up to and including US\$50 million for an individual project or an activity within a programme) and duration: Medium (maximum total projected costs at the time of application, irrespective of the portion that is funded by the Green Climate Fund, of above US\$50 million and up to and including US\$250 million for an individual project or an activity within a programme) and duration: 	

NO.	QUESTION	ANSWER	COMMENTS
16	Types of financial instrument(s) for intended projects/programmes to be requested from the Green Climate Fund	Select all that apply: The following requires accreditation against the specialized fiduciary criteria for grant award and/or funding allocation mechanisms: Grants (in some cases this may be reimbursable) The following require accreditation against Specialized fiduciary criteria for on-lending and/or blending: Concessional loans (senior) Concessional loans (subordinated) Equity Guarantees Please specify what other types of financial instruments you are interested in, if any:	
17	Indication of the Green Climate Fund's standards against which the application will be assessed	<ul> <li>Select all that apply:</li> <li>Basic fiduciary criteria, ESS and gender</li> <li>Specialized fiduciary criteria for project management</li> <li>Specialized fiduciary criteria for grant award and/or funding allocation mechanisms</li> <li>Specialized fiduciary criteria for on-lending and/or blending</li> </ul>	
18	Environmental and social risk level(s) of intended activities	Select all that apply: Category A / Intermediation 1 (high) directly Category A / Intermediation 1 (high) indirectly through executing entities Category B / Intermediation 2 (medium) directly Category B / Intermediation 2 (medium) indirectly through executing entities Category C / Intermediation 3 (minimal to none) directly Category C / Intermediation 3 (minimal to none) indirectly through executing entities	
BASI	C FIDUCIARY STANDARDS		
19	Does your institution have an adopted business plan and organization chart? If yes, please attach when submitting the completed questionnaire.	<ul> <li>Yes for organizational chart and business plan</li> <li>Yes for organizational chart, no for business plan</li> <li>Yes for business plan, no for organizational chart</li> <li>No</li> </ul>	
20	Which accounting standards does your institution use?		
21	Is internal auditing exercised on a continuous basis in your institution and which standards are used?	<ul> <li>Yes</li> <li>No, we do not have an internal audit function</li> <li>No, we rely on internal audit services provided</li> <li>by the following institution:</li> <li>Specify standard applied:</li> </ul>	

NO.	QUESTION	ANSWER	COMMENTS
22	Have external audits been carried out in all of the past three (3) years and which organization carried out these audits?	<ul> <li>Yes</li> <li>No</li> <li>Specify supplier:</li> <li>The external auditor was contracted and supervised by:</li> <li>Our institution</li> <li>Another institution, namely:</li> </ul>	
23	Is a dedicated procurement policy adopted at institutional level?	Yes No No, we use the procurement policy of the following institution:	
24	Did your institution carry out procurement procedures in the past three (3) years?	Yes Yes, but the procurement procedure was carried out by the following institution on our behalf: No	
25	Does your institution have an adopted Code of Ethics?	Yes     Yes, but not at our institutional level; rather     we rely on the Code of Ethics adopted and     implemented by the following institution:      No	
26	Does your institution have an adopted Conflict of Interest Policy?	Yes     Yes, but not at our institutional level; rather     we rely on the Conflict of Interest policy adopted     and implemented by the following institution:      No	
27	Does your institution have an adopted Policy on Preventing Financial Mismanagement?	☐ Yes         ☐ Yes, but not at our institutional level; rather         we rely on the Policy on Preventing Financial         Mismanagement adopted and implemented by         the       following         institution:            No	
28	Does your institution have an Investigations function?	Yes     Yes, but not at our institutional level; rather     we rely on the Investigations function of the     following institution:      No	
29	Does your institution have an adopted Policy on Anti- Money Laundering and Anti- Terrorist Financing?	☐ Yes         ☐ Yes, but not at our institutional level; rather we rely on the Policy on Anti-Money Laundering and Anti-Terrorist Financing adopted and implemented by the following institution:	

NO.	QUESTION	ANSWER	COMMENTS		
ENVI	ENVIRONMENTAL AND SOCIAL SAFEGUARDS, GENDER POLICY				
30	Does your institution have an adopted Policy on Environmental and Social Safeguards?	☐ Yes         ☐ Yes, but not at our institutional level; rather         we rely on the Policy on Environmental and Social         Safeguards adopted and implemented by the         following       institution:            No			
31	Are you able to show examples to the Green Climate Fund how your Policy on Environmental and Social Safeguards was implemented and applied in the past three (3) years as part of at least one project or programme implemented or financed by your institution?	☐ Yes ☐ No			
32	Does your institution have an adopted Gender Policy?	<ul> <li>Yes</li> <li>Yes, but not at our institutional level; rather we rely on the Gender Policy adopted and implemented by the following institution:</li> <li></li></ul>			
33	Do you think your Gender Policy is compatible with the Gender Policy of the Green Climate Fund?	☐ Yes ☐ No			
SPEC	IALIZED FIDUCIARY STANDA	RDS			
34	Do you think your institution will comply with the GCF's specialized fiduciary standards on Project Management?	<ul> <li>Yes</li> <li>No</li> <li>We do not intend to apply for this standard</li> </ul>			
35	Do you think your institution will comply with the GCF's specialized fiduciary standards on Grant Award Mechanisms?	<ul> <li>Yes</li> <li>No</li> <li>We do not intend to apply for this standard</li> </ul>			
36	Do you think your institution will comply with the GCF's specialized fiduciary standards on On-Lending and/or Blending?	Yes No No We do not intend to apply for this standard			

## **Annex 3: DAE nomination assessment form**



**Ministry of Environment** Male', Republic of Maldives.

#### Questionnaire on Nomination of Direct Access Entities

This form is to be completed by NDA Secretariat and CCG members.

NO	ITEM	ANSWER (added by NDA Secretariat)	COMMENTS
TYPE OF ACCREDITATION SOUGHT			

NO	ITEM	ANSWER (added by NDA Secretariat)	COMMENTS
1	Regular or fast track accreditation? (Q10)	<ul> <li>Fast track (select if answer to Q10 was yes)</li> <li>Regular (select in case of any other answer)</li> </ul>	Comments from NDA Secretariat:
	Project size (Q15)	<ul> <li>Micro</li> <li>Small</li> <li>Medium</li> <li>Large</li> </ul>	Instructions: Is the type of accreditation sought realistic?
	ESS risk (Q18)	<ul> <li>Category A / Intermediation 1</li> <li>Category B / Intermediation 2</li> <li>Category C / Intermediation 3</li> </ul>	
	Types of financial instruments (Q16)	<ul> <li>☐ Grants</li> <li>☐ Loans</li> <li>☐ Equity</li> <li>☐ Guarantee</li> </ul>	
	Specialized fiduciary standards (Q17)	<ul> <li>Specialized fiduciary criteria for project management</li> <li>Specialized fiduciary criteria for grant award and/or funding allocation mechanisms</li> <li>Specialized fiduciary criteria for on-lending and/or blending</li> </ul>	Comments from CCG member:
	Themes and types of intended projects / programmes (Q13 & Q14)	<ul> <li>Mitigation</li> <li>Adaptation</li> <li>Cross-cutting</li> <li>Public</li> <li>Private</li> <li>Cross-cutting</li> </ul>	
		Mitigation: Energy generation and access Energy efficiency Transport Buildings, cities, industries and appliances Land use/forestry (REDD+) Other:	
		Adaptation: Enhancing livelihoods Health & well-being & food & water security Infrastructure and built environment Ecosystem and ecosystem services Climate information/early warning systems Awareness & climate risk reduction Other:	

NO	ITEM	ANSWER	COMMENTS
IDENTI	IDENTIFICATION OF POSSIBLE ACCREDITATION GAPS		

NO	ITEM	ANSWER	COMMENTS
2	<i>Track record</i> : Is the size of the largest project/programme undertaken in the past three years (Q8) in a lower category than the category chosen in Q15? <i>Track record</i> : Are there discrepancies between answers given to Q9 and to Q16?	<ul> <li>YES</li> <li>No</li> <li>→ If yes, the category corresponding to the size of the largest project/programme undertaken in the past three years should be chosen.</li> <li>YES</li> <li>No</li> <li>→ If yes, it is unlikely that an accreditation will be given for financial instruments with which the applicant has no track record.</li> </ul>	Comments from NDA Secretariat: Instructions: Any selected red tick box may represent a policy gap that may need to be addressed prior or during accreditation. Clarification should be
3	Policygaps:Adequateorganizational chart (Q19)?Policygaps:Adequatebusiness plan (Q19)?Policygaps:Adequate intl.accounting standards (Q20)?Policygaps:Adequate	<ul> <li>Yes</li> <li>NO</li> <li>Yes</li> <li>NO</li> <li>Yes</li> <li>NO (tick no if accounting is outsourced)</li> <li>Yes</li> </ul>	sought from applicant. Are major efforts needed to close gaps? Is GCF readiness assistance needed/desirable?
	internal audit practice (Q21)? <i>Policy gaps</i> : Adequate external audit practice (Q22)? <i>Policy gaps</i> : Procurement practice adequate (Q23-24)?	<ul> <li>NO (tick no if internal audit is outsourced)</li> <li>Yes</li> <li>NO</li> <li>Yes</li> <li>NO (tick no if procurement is outsourced)</li> </ul>	Comments from CCG member:
	<i>Policy gaps</i> : Code of Ethics adopted (Q25)? <i>Policy gaps</i> : Conflict of interest policy in place (Q26)?	<ul> <li>Yes</li> <li>NO (tick no if ethics policy is outsourced)</li> <li>Yes</li> <li>NO (tick no if Col policy is outsourced)</li> </ul>	
	<i>Policy gaps</i> : PoFM policy in place (Q27)? <i>Policy gaps</i> : Investigation function in place (Q28)?	<ul> <li>Yes</li> <li>NO (tick no if PoFM policy is outsourced)</li> <li>Yes</li> <li>NO (tick no if investigation is outsourced)</li> </ul>	
	<i>Policy gaps</i> : AML/ATF policy in place (Q29)? <i>Policy gaps</i> : Adequate ESS policy in place (Q30-31)?	<ul> <li>Yes</li> <li>NO (tick no if AML/ATF policy is outsourced)</li> <li>Yes</li> <li>NO</li> </ul>	
	Policy gaps: Adequate gender policy in place (Q32-33)? Policy gaps: Applicant has concerns with SFS (Q34-6)?	<ul> <li>Yes</li> <li>NO (tick no if gender policy is outsourced)</li> <li>YES</li> <li>No</li> </ul>	
NO.	ITEM	ANSWER	COMMENTS
POLICY	COMPLIANCE		

NO	ITEM	ANSWER	COMMENTS
4	Are answers to Q11 satisfactory (contribution to GCF objectives)?	Comments from NDA Secretariat: Comments from CCG member:	
5	Are answers to Q12 satisfactory (contribution to Maldivian climate change policy)?	Comments from NDA Secretariat: Comments from CCG member:	
ANY AI	DDITIONAL OBSERVATIONS		
6	Do you have any additional comments, observations and recommendations to this application?	Comments from NDA Secretariat: Comments from CCG member:	
RECON	IMENDATIONS AND SIGNATURES		
7	Would you recommend to issue a Nomination Letter, to offer an option for GCF readiness assistance to close accreditation gaps, or to reject the nomination request?	Recommendation of NDA Secretariat:         Issue DAE Nomination Letter.         Offer an option for GCF readiness assistance to         Reject the nomination request.         Recommendation of CCG member:         Issue DAE Nomination Letter.         Offer an option for GCF readiness assistance to         Recommendation of CCG member:         Issue DAE Nomination Letter.         Offer an option for GCF readiness assistance to         Reject the nomination request.	
8	Date and signature	For the NDA Secretariat:	
		CCG member (add name & affiliation):	

# **Annex 4: No-Objection Procedure Assessment Form**



**Ministry of Environment** Male', Republic of Maldives.

#### No-Objection Procedure Assessment Form

This form is to be completed by NDA Secretariat and CCG members.

NO	QUESTION	ANSWER	COMMENTS		
SECT	SECTION 1: CONFORMITY WITH MALDIVES' NATIONAL PRIORITIES, STRATEGIES AND PLANS				
1	Is the Funding Proposal in conformity with Maldives' NDC?	<ul> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:		
2	Is the Funding Proposal in conformity with Maldives' Climate Change Policy Framework of 2015?	<ul> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:		
3	Is the Funding Proposal in conformity with additional relevant policy (sustainable development)?	<ul> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:		
4	Is the Funding Proposal in conformity with additional relevant policy (policy related to adaptation)?	<ul> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:		

NO	QUESTION	ANSWER	COMMENTS
5	Is the Funding Proposal in conformity with other applicable national policies?	<ul> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: (please state which policy) Comments from CCG member: (please state which policy)
SECT	ION 2: CONFORMITY WITH MALDIVES' REGU	LATIONS AS REC	GARDS GCF'S ESS
6	Is the Funding Proposal in conformity with Maldives' Environmental Impact Assessment regulations?	<ul> <li>Not</li> <li>applicable</li> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:
7	Is the Funding Proposal in conformity with Maldives' Gender policies and other Social Impact Assessment regulations?	<ul> <li>Not</li> <li>applicable</li> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:
8	Is the Funding Proposal in conformity with Maldivian regulation that applies to the GCF's Environmental and Social Safeguards Performance Standard on Labor and working conditions? Including: a) Fair treatment, non-discrimination, equal opportunity; b) Good worker-management relationship; c) Comply with national employment and labor laws; d) Protect workers, in particular those in vulnerable categories; e) Promote safety and health; f) Avoid use of forced labor or child labor.	<ul> <li>Not</li> <li>applicable</li> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:

NO	QUESTION	ANSWER	COMMENTS
9	Is the Funding Proposal in conformity with Maldivian regulation that applies to the GCF's Environmental and Social Safeguards Performance Standard on <b>Resource efficiency</b> <b>and pollution prevention</b> ? Including: a) Avoid, minimize or reduce project-related pollution; b) Promote more sustainable use of resources, including energy and water; c) Reduce project-related greenhouse gas emissions.	<ul> <li>Not</li> <li>applicable</li> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:
10	Is the Funding Proposal in conformity with Maldivian regulation that applies to the GCF's Environmental and Social Safeguards Performance Standard on <b>Community health</b> , <b>safety and security</b> ? Including: a) Anticipate and avoid adverse impacts on the health and safety of the affected community; b) Safeguard personnel and property in accordance with relevant human rights principles.	<ul> <li>Not applicable</li> <li>Yes</li> <li>Alignment should be improved (see comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:
11	Is the Funding Proposal in conformity with Maldivian regulation that applies to the GCF's Environmental and Social Safeguards Performance Standard on Land acquisition and involuntary resettlement? Including: a) Avoid/minimize adverse social and economic impacts from land acquisition or restrictions on land use: - Avoid/minimize displacement; - Provide alternative project designs; - Avoid forced eviction. b) Improve or restore livelihoods and standards of living; c) Improve living conditions among displaced persons by providing: - Adequate housing; - Security of tenure.	<ul> <li>Not applicable</li> <li>Yes</li> <li>Alignment should be improved (see comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:
12	Is the Funding Proposal in conformity with Maldivian regulation that applies to the GCF's Environmental and Social Safeguards Performance Standard on <b>Biodiversity</b> <b>conservation and sustainable management of</b> <b>living natural resources</b> ? Including: a) Protection and conservation of biodiversity; b) Maintenance of benefits from ecosystem services; c) Promotion of sustainable management of living natural resources; d) Integration of conservation needs and development priorities.	<ul> <li>Not</li> <li>applicable</li> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:

NO	QUESTION	ANSWER	COMMENTS			
13	Is the Funding Proposal in conformity with Maldivian regulation that applies to the GCF's Environmental and Social Safeguards Performance Standard on Indigenous peoples? Including: a) Ensure full respect for indigenous peoples - Human rights, dignity, aspirations; - Livelihoods; - Culture, knowledge, practices; b) Avoid/minimize adverse impacts; c) Sustainable and culturally appropriate development benefits and opportunities; d) Free, prior and informed consent in certain circumstances.	<ul> <li>Not applicable</li> <li>Yes</li> <li>Alignment should be improved (see comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:			
14	Is the Funding Proposal in conformity with Maldivian regulation that applies to the GCF's Environmental and Social Safeguards Performance Standard on <b>Cultural heritage</b> ? Including: a) Protection and preservation of cultural heritage; b) Promotion of equitable sharing of cultural heritage benefits.	<ul> <li>Not</li> <li>applicable</li> <li>Yes</li> <li>Alignment</li> <li>should be</li> <li>improved (see</li> <li>comments)</li> <li>No</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:			
SECT	ON 3: COMPLIANCE WITH NATIONAL DEBT P	OLICIES				
15	Does the implementation of the Funding Proposal affect national debt?	☐ Yes ☐ No	Comments from NDA Secretariat: Comments from CCG member:			
16	If the answer to the previous question is YES, is the Funding Proposal in conformity with Maldivian regulation that applies to public debt, have the relevant authorities been consulted, and, have relevant policies and procedures been adhered to?	☐ Yes ☐ No	Comments from NDA Secretariat: Comments from CCG member:			
SECTI	SECTION 4: ANY OTHER COMMENTS					
17	In your opinion, should the Funding Proposal be further developed before the NDA is issuing a No-Objection Letter? If yes, please provide comments in which areas or how the Funding Proposal should be further developed.	☐ YES ☐ No	Comments from NDA Secretariat: Comments from CCG member:			
SECT	SECTION 5: RECOMMENDATION					

NO	QUESTION	ANSWER	COMMENTS
18	What is your recommended action with regard to the Funding Proposal?	<ul> <li>NDA issues</li> <li>No-objection</li> <li>letter (NOL)</li> <li>The project</li> <li>needs further</li> <li>development</li> <li>before issuing</li> <li>a NOL.</li> <li>The project</li> <li>approach is</li> <li>wrong. I do</li> <li>not support</li> <li>this project</li> <li>even if it is</li> <li>being revised.</li> </ul>	Comments from NDA Secretariat: Comments from CCG member:
19	Date and signature		dd name & affiliation):

# Annex 5: Outline of No-Objection Procedure Assessment Summary Report



**Ministry of Environment** Male', Republic of Maldives.

### No-Objection Procedure Assessment Summary Report

Project title:		
Project code:		
Accredited Entity:		
Brief description of pro	oject/programme:	
Country Coordination	Group members assigned with No-Objection Procedure Assessm	nent Forms:
1.		
2.		
3.		
<b>Country Coordination</b>	Group members who completed No-Objection Procedure Assess	sment Forms:
1.		
2.		
3.		
Total number of No-O	bjection Procedure Assessment Forms distributed:	
Number of working da	ys provided for response:	
Total completed No- deadline:	-Objection Procedure Assessment Forms received within	
Total completed No-O	bjection Procedure Assessment Forms received after deadline:	
<b>Country Coordination</b>	Group members submitting No-Objection Procedure Assessmen	t Forms after deadline:
1.		
2.		
3.		
Number of responses	received after deadline:	
Should replies received	d after deadline be considered. Ifyes, why?	
Are replies received a replies.	fter deadline included in the summary below? If yes, highligh	nt feedback from such late

Date:					
SECTION 1: CONFORMITY WITH MALDIVES' NATIONAL PRIORITIES, STRATEGIES AND PLANS					
Did any respondents tick a "No" box?		Yes	N N	0	
If Yes, how many and which respondents ticked a "No" box?		105		0	
	1				
Did any respondents tick the "Alignment should be improved" box?		Yes		No	
If Yes, how many and which respondents ticked a "No" box?					
Please provide details of comments received.					
Country Coordination Group member: Comments:					
Country Coordination Group member: Comments:					
Country Coordination Group member: Comments: SECTION 2: CONFORMITY WITH MALDIVES' REGULATIONS WITH REGARDS TO	ENV	IRONMENT	AL AND	) SOCIAL	
SAFEGUARDS					
Did any respondents tick a "No" box?		Yes		No	
If Yes, how many and which respondents ticked a "No" box?					
Did any respondents tick the "Alignment should be improved" box?		Yes		No	
If Yes, how many and which respondents ticked a "No" box?					
Please provide details of comments received.					
Country Coordination Group member: Comments:					
Country Coordination Group member: Comments:					
Country Coordination Group member: Comments:					

SECTION 3: COMPLIANCE WITH NATIONAL DEBT POLICIES		
Did any respondents tick the "No" box for question 16?	Yes	∐ No
If Yes, how many and which respondents ticked a "No" box?		
Please provide details of comments received.		
Country Coordination Group member:		
Comments:		
Country Coordination Crown mombers		
Country Coordination Group member: Comments:		
comments.		
Country Coordination Group member:		
Comments:		
SECTION IV: ANY OTHER COMMENTS		
Did any respondents tick the "Yes" box re question 17?	☐ Yes	□ No
If Yes, how many and which respondents ticked a "Yes" box?		
Please provide details of comments received. Country Coordination Group member:		
Comment:		
Country Coordination Group member:		
Comment:		
Country Coordination Crown morehow		
Country Coordination Group member: Comment:		
CONCLUSION OF THE NDA SECRETARIAT		
Based on the feedback received,		
Concerns have been expressed to issue a No-Objection letter for this project:	Yes	🗌 No
The comments and concerns are deemed to be:		□ Not
	 Substantial	substantial
	(should be	
	addressed)	
Based on all issues discussed in the present report, the NDA Secretariat recommend	S:	

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The NDA should issue a no-objection letter for this proposal.
More than half of responding CCG members do not support the proposal. In line with Operational Manual, the
NDA cannot sign a No-Objection.
The applying Accredited Entity should revise the proposal in line with substantial concerns expressed by the CCG.
The AE can reapply for a no-objection letter, once these concerns are addressed in a revised proposal and in a
satisfactory manner.
The NDA Secretariat sends a letter to the applying Accredited Entity in which the Accredited Entity's explanations
are requested with regard to the following concerns expressed by the CCG (in case the answer is satisfactory, the
NDA would be requested to issue a no-objection letter for this proposal):
ANNEX
Please annex scans of relevant replies received.