



Ministry of Tourism and Environment
Male', Republic of Maldives

Date: 25 June 2025

Reference number: (IUL)88-ADHR/88/2025/316

Request for Expression of Interest

**Administrative Support Staff (individual) for the office at
Laamu Atoll under the project “Enhancing National
Development through Environmentally Resilient Islands
ENDhERI”**

The Ministry of Tourism and Environment has the funding from the Global Environment Facility (GEF) towards implementing the project **“Enhancing National Development through Environmentally Resilient Islands”**, and intends to apply part of the proceeds to recruit Administrative Support Staff for Project Implementation Unit, established in Laamu Atoll, who will work under the guidance of the Laamu Project Coordinator.

The Ministry of Tourism Environment invites interested eligible individuals to submit their application.

The details of the Eligibility criteria, Scope of work, Remuneration and Duration of Assignment can be found in the attached TOR of this announcement.

Submission Deadline

The expressions of interest must be submitted before 1200 hours (Maldivian time) , 08 July 2025 to the email address jobs@mote.gov.mv. Applications with all the supporting documents attached will only be accepted.



Application title: Administrative Support Staff (individual) for “Enhancing National Development through Environmentally Resilient Islands ENDhERI” project

Human Resource Section

Ministry of Tourism and Environment

Male', Republic of Maldives

Contact No: 3018300

Documents to be submitted

- Curriculum Vitae (clearly stating the starting and ending month and year for previous experiences)
- Copy of National ID Card
- Accredited copies of Academic Certificates (Documents accepted are copy of accredited certificates/ Letter of completion from the university together with a written document from Maldives Qualification Authority stating that the course completed is accredited to a certain level.)
- Employment Verification Letter from previous employer(s)
- Candidates currently working in the Civil Service should provide a letter of no objection from their current employer to release from the job.

Interested individuals may obtain a Terms of Reference attached to this advertisement and also made available at www.environment.gov.mv.