



Ministry of Tourism and Environment

Male', Republic of Maldives

Answers to questions received with reference to Announcement Number (IUL)88-
ENDHERI/88/2025/389 dated 7th August 2025,

Consultancy and Preparation of Laamu Atoll Biosphere Reserve Nomination Dossier (2nd Announcement)

13th August 2025

Please find below answers for clarification for the above bid.

#	Clarification required	Answer
1	When is the expected start date of the project?	The project is expected to commence as soon as a bidder is awarded the contract, likely in September 2025.
2	The duration of the contract is mentioned as a maximum of 150 days (5 months) upon signing of the contract. Is there any flexibility for this duration as the work required might need more time? And if so, what's the maximum duration?	The contract duration is capped at 150 calendar days from the date of signing. No extension is anticipated beyond this period.
3	Is there a maximum budget ceiling for this bid? This information is useful so that we don't plan our technical activities to go beyond this limit.	The budget limit for this tender is not disclosed.
4	Section 4 Annex 1, points 4 and 5 (CVs and letter of commitments): Do we need to include the other team members who will be working on the project (apart from the key experts) and include their CVs and letters of commitment too? We understand they wouldn't be scored.	Submission of CVs and letters of commitment is only required for key experts. Including other team members is optional and will not be evaluated.



5	Section 4 Annex 1, point 6, 2 (documents to be submitted): Would the Articles of Association (Hingaa Gavaaidhu) of the NGO which mentions that the NGO is focused on marine conservation work suffice for this?	Yes, the NGO's Articles of Association (Hingaa Gavaaidhu) indicating a focus on marine conservation are sufficient.
6	Section 4 Annex 1, point 6, 3 (documents to be submitted) "Additionally, if the entity is not a business, approval to conduct similar activities (related to environmental conservation works) must be obtained from the relevant registered government institution": would a letter issued by the Ministry of Youth Empowerment, Information and Arts suffice?	Yes, a letter from the Ministry of Youth Empowerment, Information and Arts will suffice as approval for conducting environmental conservation activities.
7	Section 4 Annex 1, point 7: Tax clearance report is listed as a required document. We are a not-for-profit NGO, listed as Charitable Organisation in MIRA, that does not require tax registration. What would an NGO need to submit here?	If the NGO is not a taxable entity, submission of a tax clearance report is not required.
8	Section 4 Annex 1, point 8 (Experience Letter - Business): Would an NGO need to submit any document for this?	NGOs should include documentation of any commissioned work related to the project scope in their bid submission.
9	Section 4 Annex 1, point 11 (Line of credit): As per Annex 13, we understand this is not required for entities that meet the first or second criteria. Could you confirm this as it's not mentioned as optional here.	Please refer to Annex 13 – Financial Situation Evaluation. Required documents must be submitted if applicable based on the criteria.



10	Annex 5, 6, 7 and 8 – what are the supporting documents required to be submitted for each consultant in addition to the CV and letter of commitment?	In addition to the CV and letter of commitment, all relevant supporting documents for evaluation must be submitted. Consultants who do not meet the minimum qualifications (education and experience) will be disqualified.
11	Annex 13 (criteria for bid evaluation): In the formulae, what are W1 and W2?	<p>Weight of Technical score:</p> <ul style="list-style-type: none">- W1: Technical score for Approach, Methodology, and Work Plan (50 points)- W2: Technical score for Project Team (only one specified team member is evaluated) – 150 points <p>Overall scoring:</p> <ul style="list-style-type: none">- Technical Score: 50%- Duration: 20%- Financial Score: 30%
12	Annex 13, page 38: As MRR office is located in Laamu Atoll, does it mean “that bidders who belong to the same island as the project” apply for MRR	Bidders registered in Laamu Atoll are considered to belong to the same island as the project and are eligible under that criterion, as stated in the TOR.

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