

### **Ministry of Environment**

Male', Republic of Maldives.

# **Questions and Answers**

## Consultancy Service to Develop a Web Portal

Advertisement no. IUL)438-CCD/438/2019/149: Capacity Building of Maldives' National Designated Authority (NDA) and Preparation of Country Strategic Framework

1. Please provide the final requirements / scope of work for the web portal.

**Answer:** The task includes the development of a web site that will provide information on the Green Climate Fund (GCF) and facilitate the access to the necessary procedures, policies and guidelines and information for interested stakeholders to access funding from the GCF or to seek accreditation for the GCF. This portal should present, in a coherent mode, the steps that have to be followed in order to:

- (a) Submit a funding proposal to GCF
- (b) Submit an accreditation application to the GCF

These instructions would be accompanied by the name or the templates of necessary policies and guidelines relevant to every step. The site should represent an efficient information tool for local stakeholders of the GCF, presenting in a coherent, easy to use way the latest news regarding GCF, as well as up to date information on GCF's funding policies and priorities and status of GCF funded activities in the Maldives.

The web portal aims at increasing the level of engagement of locals in GCF activities. Achieving this objective will occur through presenting information in an accessible way and offering informational support along the entire length of project funding application or accreditation procedures, as well as project implementation phases. The portal should allow better understanding of the process. Each step has to be accompanied by a full list of a set of necessary documents, as well as of the authorities in charge of their issuance, and contact information;

<u>For prospective project applicants:</u> the portal must appear as an efficient information tool about GCF funding access, displaying data about the most up to date procedures and policies, news events related to GCF in Maldives and status of funded projects;

Information on ME's local procedures for application will be uploaded as document files and google forms to the web portal.



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Information on GCF's international procedures, polices and standards would be provided through links to the official documentation provided on the GCF Headquarters' website at https://www.greenclimate.fund/home

Information on status of projects would be in the format of a project database. An example of such a database is available at http://www.thegef.org/projectsfaceted?f[]=field\_country:101

For prospective accreditation applicants: the portal has to be an efficient source for information and documentation. The portal would present all the information in an accessible way about the process of initiating an accreditation application and the necessary steps to be undertaken, as well as GCF's policies regarding fiduciary standards, and other policies and. standards required for accreditation.

Information on ME's local procedures for application will be uploaded as document files and google forms to the web portal.

Information on GCF's international procedures, polices and standards would be provided through links to the official documentation provided on the GCF Headquarters' website at https://www.greenclimate.fund/home

#### Log in for stakeholders:

Local stakeholders with funding proposals to the GCF would be provided with a user ID and log in upon approval by ME. Through this portal approved stakeholders would be able to submit documents to ME. Due to the highly complex nature of GCF funding procedures and accreditation processes, ME does not expect a very large number of users requesting these services. Hence it is expected that at a given time the maximum number of active users may not be more than 20.

An example of a climate finance related web portal can be found at https://unfccc.int/climatefinance?home

### 2. Please share the format for submission of bids

**Answer:** We have uploaded it to our website now.



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