

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



Ministry of Environment

Male', Republic of Maldives.

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Reference No.: (IUL)438-GCF/438/2021/83

Support vulnerable communities in Maldives to manage climate change-induced water shortages Project

Request for Proposal

Advertisement: Local (Individual) Consultant for Translation of Water Resource Conservation and Management Regulation (No: R-22/2021)

The Government of Maldives has received a grant from Green Climate Fund (GCF) for the project “Supporting vulnerable communities in Maldives to manage climate change-induced water shortages”, which is being jointly implemented by the Government of Maldives and UNDP. The Government intends to apply part of the proceeds towards procuring the services of an Individual Consultant (Local) for “**Translation of Water Resource Conservation and Management Regulation (No: R-22/2021)**”.

To be eligible for the position the individual is expected to demonstrate the following:

Education

- University Degree in English Language or Bachelor’s Degree in Law, a postgraduate degree in English Language/ Law would be an advantage

Experience:

- Experience in translating technical documents from English to Dhivehi and Dhivehi to English (Note: Experience in translating technical documents from Dhivehi to English is mandatory)
- Knowledge in the Environment sector will be an advantage.
- Knowledge and experience in translating legislative Acts and regulations

Duration of Work

Duration of work is for 70 days and the assignment will commence on May 2021. Please refer to Terms of Reference (TOR) attached with this advertisement and available on the ministry’s website. For more details on assignment duration and remuneration by writing to the email address proc.gcfws@environment.gov.mv or by phone to +960-3018395



Required Documents for submitting proposals

The following documents shall be submitted with the application for this consultancy:

1. A cover letter indicating why the candidate considers himself/herself suitable for the required consultancy;
2. Attested Educational Certificates
3. An updated personal Curriculum Vitae (In the format of the sample provided)
4. Copy of National ID card or Passport
5. At least one references from current/previous employers or contact details (name, phone number, email address) of 02 referees who can give potential employer information about your past work experience, skills, character and conduct
6. Financial Proposal (in the sample format provided, with clear indication of total price **(all prices must be in MVR)**).

Registration and Clarifications

The Bidder shall be registered to submit a bid upon submission of a written application to the email address proc.gcfws@environment.gov.mv not later than 1200 hours on March 29th, 2021. Unregistered parties will not be able to participate in the bid.

Any clarifications to the bid may be sent to the email addresses proc.gcfws@environment.gov.mv on or before 1400 hours on March 29th, 2021.

Bid Validity and Bid Opening

Bids shall be valid for a period of 45 days from the date of bid opening and applications must be delivered in sealed envelopes titled “**Translation of Water Resource Conservation and Management Regulation (No: R-22/2021)**” on or before **1100hrs on 04th April 2021**, to the below address. Electronic bidding is not accepted. Late bids will be rejected. Bids will be opened in the presence of the bidder’s representatives, who choose to attend in person at the address below on **1100hrs on 04th April 2021**.

Interested individuals may obtain an outline Terms of Reference attached with this advertisement or from www.environment.gov.mv and acquire further information on request by writing to the email address proc.gcfws@environment.gov.mv or by phone to +960-3018395

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23rd March 2021