



**Ministry of Climate Change, Environment and Energy
Male', Republic of Maldives**

(IUL)438-HRU/438/2024/263

Terms of Reference for

Monitoring and Evaluation Specialist

Converting Waste to Energy Project in Addu City

A. Background

The Government of the Republic of Maldives through the Ministry of Climate Change, Environment and Energy (MoCCEE) is implementing a Waste to Energy Project in Addu City financed through Abu Dhabi Fund for Development (ADFD). The project is being implemented in accordance with the ADFD's guidelines and procedures on procurement and financial management.

The project development objective is to address the climate change through technological solutions by constructing a waste to energy plant and associated infrastructure for waste management in Addu City targeting the entire southern region.

B. Objective of Assignment

The objective of this assignment is to set up the monitoring and evaluation system for the activities being undertaken under the Project with the responsibility to develop and strengthen monitoring, inspection and evaluation procedures of those activities.

C. Scope of Services

The scope of services of the Monitoring and Evaluation Specialist will include, but is not be limited to the following;

1. Develop and implement a monitoring and evaluation framework/strategy that will ensure tracking of all project inputs, outputs, outcomes and impact results.
2. Regularly evaluate the project; review the overall performance of the project against set objectives.
3. Establish and operationalize the reporting framework for all participating islands of the target region.
4. Undertake data analysis and reporting for all relevant purposes, i.e quarterly and annual reports, reports to funding agency and for the ministry's policy decision.
5. Communicate periodicity the reporting requirements to all concern parties.
6. Facilitate the creation and maintenance of relevant database and similar software related data collection and management for the projects monitoring and evaluation of the Waste Management and Pollution Control Department.

7. Set up a framework for incorporating beneficiary communities in the M&E process, and for internalizing beneficiary feedback in the determination of the project's next steps.
8. Ensure good internal communication of the progress and impact of the project on M&E system.
9. Participate in project related funding and any other negotiations with funding agency.
10. Closely monitor contractual obligations of both international and national contractors.
11. Ensure the implementation of the project activities are informed to all relevant stakeholders including the target communities.
12. Perform any other tasks related to the assignment as reasonably assigned by the Project Manager and/or the head of the Waste Management and Pollution Control Department.

D. Eligibility Criteria: Qualification, Experience and Competency

The applicant should possess following educational background and experience,

- Minimum undergraduate degree in any of the following fields; monitoring and evaluation, population studies, international relations,
- Minimum three (3) years of work experience. Work experience in the waste management field will be an added advantage.
- Must be result oriented and proactive with excellent written and oral communication skills in Dhivehi and English,
- A high level of interpersonal and management skills and ability to work with teams.
- Must be able to work under pressure and tight deadlines.
- High level of integrity.

E. Facilities Provided by the Client

Successful candidate will be posted at Ministry of Climate Change, Environment and Energy, Male'. Following facilities will be provided by the Client,

- A proper workstation
- Computer system with necessary software installed

F. Duration of the Assignment

The PMU is created for a 5-year period. However, the successful candidate will enter into a contract for five (5) months with a possible further extension based on the appraisal towards the end of the contract.